

Dear Reciprocity Applicant,

Below please find the instructions for application of reciprocity to the Arizona State Board of Pharmacy.

1. The license to be reciprocated must have been **obtained by examination (a primary license), current and in good standing**. If it is not current and in good standing, please contact the state where you hold your primary license and find out what needs to be done to bring it current. **Arizona will reciprocate a license from Florida obtained by NAPLEX, NABPLEX or the 5 part NABP pharmacist license examination taken after June 1, 1981. California license holders should contact the Board first prior to applying for licensure.**
2. **Foreign graduates must have** the following requirements: **FPGEC Certification and 1500 intern hours earned in the United States. You must send in a NOTARIZED copy of your FPGEC certificate for validation purposes.** **DO NOT SEND THE ORIGINAL!**
3. **Apply to NABP to reciprocate your license** using the NABP Preliminary Application found on their website, **www.nabp.net**. Send the preliminary application to **NABP, 1600 Feehanville Dr., Mount Prospect, IL, 60056, along with their fee of \$350** in the form of a money order or cashier's check. This should be done as soon as possible as it will take at least 3-4 weeks to receive your official NABP application back from them.
4. Apply at **www.NABP.net** to take the **MPJE (law exam for AZ)**. **The fee is \$200.** It is not included in the original \$300 application fee!

**You will also need to complete an Arizona application.** You can apply online at our website **www.azpharmacy.gov**. **Click on the Pharmacist button at the top of the home page. Next, click on "apply for pharmacist license online". Then click on "Begin a new application."** Just follow the instructions as directed. You will be required to pay by credit card at the end of the application process. If you did not receive confirmation of your transaction please contact the Board office prior to resubmitting the application.

In 3-4 weeks you will receive the Official NABP Application back with instructions on completing the character voucher, a signature voucher and a notarization. You will then send the completed NABP application to us. If you have **not completed your Arizona application online** you will need to download the **Pharmacist Reciprocity Application** and mail in the application **with the fee of \$300** (a personal check is fine). You can find the paper application under the Pharmacist section of the home page.

5. We also require a **COPY** of your **birth certificate, proof of any name change**, and a **small picture to attach** to the **signature voucher** which **will be included in your completed NABP application.** **PLEASE DO NOT SEND ORIGINAL DOCUMENTS.** You will be sent a check list of items still needed to complete your application. You will be mailed a confirmation letter when all items have been received by the Board.

6. When we receive your application we will send you the study material. Until that time it is available on our website, [www.azpharmacy.gov](http://www.azpharmacy.gov) under **Rules and Statutes**. Click on **Arizona Pharmacy Act, Controlled Substance Act, and Administrative Codes (Rules)**.
7. When all documents requested are received and the board determines you are eligible to take the MPJE, we will verify to NABP that you are eligible to test. Within 2 weeks of that verification, you will receive an **authorization to test letter or email from NABP**, with instructions on scheduling your test at a **Pearson Vue Testing Center**. See NAPLEX/MPJE Registration Bulletin for details.
8. **Scores are usually reported to the board 2-3 business days from the day you test.** The board will mail test scores to the applicant the day they are reported to us.

When you pass the MPJE, along with your score report we will mail you a billing notice for the prorated license. The day we receive your billing notice and fee, you will be licensed as a pharmacist in Arizona.

Title II of the Americans with Disabilities Act (ADA) prohibits the Board of Pharmacy from discriminating on the basis of disability in provision of its programs, services and activities. Individuals with disabilities who require the material in an alternative format may contact the agency's ADA Coordinator at 602-771-2727. Individuals requiring special accommodations in compliance with the Americans with Disabilities Act please contact the Board office to obtain more information and application (ASBP A-12).

**\*\*\*Please Note: All applicants will be required to show proof of US citizenship or legal residence with permission to work in accordance with current US Immigration policies at the time of licensure. If you are unsure of your immigration status, please contact the Board or the US Immigration Service prior to completing your application.**

If you have any questions, please contact:

**Valerie Suwinski**  
Licensing and Exams Coordinator at (602-771-2761)  
Or by email at:  
[vsuwinski@azpharmacy.gov](mailto:vsuwinski@azpharmacy.gov)

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